

December 15, 2009.



## City Council Committee Report

TO: Mayor & Council

FR: Barbara A. Manson, Parks Supervisor  
Rick Perchuk, Operations Manager

RE: TERMS OF REFERENCE – Kenora Urban Trails Committee

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### **Background:**

The Kenora Urban Trails Committee was originally formed through the Kenora Health Providers in October, 2005. This is a volunteer committee of interested citizens and employees of the City of Kenora which have provided knowledge and advice to Council regarding trail development, maintenance, promotion and signage.

The roles and responsibilities of the Committee are outlined in the proposed Terms of Reference which include:

- Advice and recommendations to Council with respect to the development of urban non-motorized trails.
- Collaborative partnership with the City of Kenora with all matters concerning urban trails.
- Work in partnership with “Friends of Trails” to ensure sustainability and participation in decision making.
- To seek out partnerships and funding for trail development.
- To ensure the City of Kenora Official Trails meet the criteria set forth to be designated as an official trail.
- To promote the Trail systems.
- To ensure uniform signage.

Recent accomplishments of the Kenora Urban Trails Committee include the following:

- Designation of four (4) Official Trails
- Gateway Signage (3 Trails)
- Directional Trails (3 Trails)
- Information Signs (3 Trails)
- Trails Brochure (issued 2008 & 2009)
- Historical Signs (2 on 1 Trail)

- Friends of Trails (developed for 4 Trails)
- Paving & Lighting of first accessible trail
- Lookouts (5 on 2 Trails)

All of these accomplishments were, in part, due to over 22 community partners and various funding sources.

The Kenora Urban Trails Committee would like to become an Advisory Committee of Council and recommends that the attached Terms of Reference be accepted by the Council of the City of Kenora.

**Budget:**

Operational Budget.

**Communication Plan/notice By-law Requirements:**

Resolution and By-law required.

Trails Committee, Economic Development Officer, Planning Administrator, Operations Manager, & Parks Supervisor.

**Recommendation:**

**THAT** the Council of the City of Kenora hereby approves the Terms of Reference for the Kenora Urban Trails Committee; and further

**THAT** three readings be given to a by-law to adopt the Terms of Reference.